

# LOWCOUNTRY MUSCLE CAR CLUB



## **BYLAWS**

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## 1 ARTICLE I

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### 1.1 NAME

- 1.1.1 The name of the organization shall be *Lowcountry Muscle Car, Inc* (hereafter referred to “The Club” or “LMC”). LMC is a not for profit public benefit organization.

### 1.2 PURPOSE

- 1.2.1 LMC is dedicated to sharing our love for the American Muscle Car. From the classics to the latest of modern muscle, we welcome those that share our passion. The purpose of the Organization is to conduct the activities of a social and service club for persons sharing a common interest in the desire to promote the heritage of the American Muscle Car.
- 1.2.2 It shall be LMCs further goal to promote legal, safe, and responsible ownership and operation of automobiles.
- 1.2.3 The Organization will carry on social activities, cruise-ins, cruises, car shows, and other activities to promote friendships, help fellow clubs and organizations, and to support our local communities and charities.

## 2 ARTICLE II

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### 2.1 MEMBERSHIP

- 2.1.1 Any person or persons and family, 18 years or older, is eligible for membership. Membership consists of member and immediate family (spouse and all children under the age of 18 years). There shall be but one vote per membership which may be cast by either the member or the members’ spouse, but not both.
- 2.1.2 Membership in the Club is restricted to members who are in good standing as set by the rules and regulations of these bylaws.
- 2.1.3 Qualifications for membership are: Possess an American Muscle Car or Truck, paid annual dues, and attend Club activities.
- 2.1.4 Misconduct or acts not in keeping with the purpose of the club are reason for termination of membership. Termination of a member requires a majority vote of the Club officers.
- 2.1.5 Members are required to maintain liability and property insurance on any vehicle used in a Club activity.
- 2.1.6 Members are encouraged to volunteer for Club activity planning committees.

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2.1.7 Member's spouses and family are always welcome at Club meetings and events.

2.1.8 A member may resign by notifying a Club officer.

## 2.2 MEMBERSHIP RESPONSIBILITIES

2.2.1 Any member of an organization represents that organization. We expect our members to promote the club and its activities and abide by the bylaws we have set forth. We strongly encourage your personal participation on committees and to become involved with the executive board process. We need and want your ideas, your vision and your dedication.

## 2.3 MEMBERSHIP VEHICLE QUALIFICATIONS

2.3.1 Vehicle qualifications for The Club has been defined as follows:

- It must be built by an American manufacturer.
- It must have rear wheel drive.
- It must be powered by a V-6, V-8 or a V-10.
- It may be a kit car of American manufactured cars (street rods, Cobras, etc.)

## 2.4 MEMBERSHIP DUES

- 2.4.1 Annual membership dues will be \$20 per member.
- 2.4.2 Dues are intended to provide club annual operating expenses.
- 2.4.3 Dues are payable to the Treasurer.
- 2.4.4 The normal term of membership is January 1 through December 31 of each year. Annual membership dues not paid by February 28, shall be considered delinquent and said members shall be dropped from membership.
- 2.4.5 Anyone joining on-or-after our yearly October car show (typically the 1<sup>st</sup> Saturday in October), their dues shall also apply to the following year.

## 3 ARTICLE III

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### 3.1 EXECUTIVE COMMITTEE

- 3.1.1 The Executive Committee includes the officers of LMC and will consist of: President, Vice President, Secretary, Treasurer, Webmaster, Event Coordinator, Photographer/Historian, and Charity Liaison. The duties of the officers are described in ARTICLE V.
- 3.1.2 LMC officers shall be elected by a majority of the club members in good standing present at an event held each spring. The exact date, time and location should be determined at that years earliest reasonable club meeting. Special elections may be held as necessary but must be agreed upon by a quorum of at least 25% of current active members.
- 3.1.3 Eligibility will be limited to members whose membership dues are current prior to the elections and has been a member for at least 1 year. Waivers may be considered by a quorum of at least 25% of current active members.
- 3.1.4 In the event of the loss of an officer who cannot fulfill an entire term, remaining officers may solicit for volunteers and nominate from the existing members in good standing to fill the vacancy until the next election term.
- 3.1.5 Officers will meet throughout the year, typically once-per-month, to discuss club business, events, etc. For any officer decision, including but not limited to, event scheduling, disputes, etc., the majority vote of the officers will stand as the final decision.
- 3.1.6 Elected officers will serve for 12 months following the election. The outgoing officers will turn over all club materials to the respective new officer.

- 3.1.7 Officers may hold the same office for no more than two consecutive years. Waivers may be considered by 100% approval by the executive committee and a quorum of at least 25% of current active members. A previous officer may be elected again when at least one year has passed since the last term was served. Previous officers may also be considered to fill in a temporary position when unexpected vacancies occur.
- 3.1.8 Failure to perform duties is cause for removal from office. Officer removals will be done by vote of the executive committee and a quorum of at least 25% of members.

## 4 ARTICLE V

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### 4.1 DUTIES OF PRESIDENT

- 4.1.1 The president shall be the principal executive officer of Lowcountry Muscle Car and, subject to the control of the other officers (Executive Committee), shall in general supervise and control all of the business and affairs of the Lowcountry Muscle Car. He or she shall, when present, preside at all meetings of the LMC Members and meetings of the Executive Committee.
- 4.1.2 The president shall have full authority to execute on the Lowcountry Muscle Car's behalf any and all contracts, agreements, notes, bonds, deeds, mortgages, certificates, instruments, and other documents except as may be specifically limited by these Bylaws or resolution of the LMC Members or the Executive Committee.
- 4.1.3 The president shall perform all duties incident to the office of president and such other duties as may be prescribed by the LMC Members or the Executive Committee from time to time.
- 4.1.4 The President serves as the Chief Executive of the Club and is responsible for overseeing all activities and functions sponsored by the Club. The President will report on the general condition of the Club and provide other pertinent information at monthly meetings and as requested.
- 4.1.5 The President ensures that everyone works together to fulfill the mission of the organization. The president accomplishes this by leading meetings, planning the activities for the year and casting deciding votes when necessary.

### 4.2 DUTIES OF VICE-PRESIDENT

- 4.2.1 The Vice President is responsible for coordinating and overseeing all activities and functions sponsored by the Club or with other organizations.
- 4.2.2 When the President is absent, the Vice President assumes the president's duties. Additionally, the Vice President serves as the chair of various committees throughout the year.

### 4.3 DUTIES OF SECRETARY

- 4.3.1 The Secretary is responsible for recording all meeting minutes and voting results.
- 4.3.2 The Secretary is responsible for sending information on club activities and functions to local newspapers and specified websites.
- 4.3.3 The Secretary drafts all the club's correspondence.
- 4.3.4 The Secretary takes attendance and maintains the group's contact list including dues status of members (with assistance of Treasurer).

### 4.4 DUTIES OF TREASURER

- 4.4.1 The Treasurer is responsible for maintaining all Club financials: Monies, debts and obligations.
- 4.4.2 The Treasurer will maintain complete and accurate documentation of all financial transactions. All Club monies will be held in one single account.

### 4.5 DUTIES OF WEBMASTER

- 4.5.1 The webmaster will maintain the club's website.
- 4.5.2 With the assistance of volunteers, the webmaster will maintain other internet based social networking mediums (Facebook, Twitter, etc.)

### 4.6 DUTIES OF EVENT COORDINATOR

- 4.6.1 The event coordinator shall research and identify or recommend automotive related events that may interest club members and provide same to the webmaster and secretary for publication.
- 4.6.2 The event coordinator shall identify event sponsors from within the club and assist the VP with forming event committees for club hosted events.
- 4.6.3 The event coordinator shall be responsible for scheduling a suitable time and place for monthly member meetings and monthly officer meetings.
- 4.6.4 The Event Coordinator shall act as the LMC representative and attend monthly Charleston and Lowcountry Auto Club Council (CLACC) meetings. Other LMC Officers may attend in his/her place as needed.

### 4.7 DUTIES OF PHOTOGRAPHER/HISTORIAN

- 4.7.1 The Photographer/Historian will serve as the primary photographer for club events and will provide same to the webmaster and secretary for publication.

4.7.2 The Photographer/Historian will maintain a record of club history.

## 4.8 DUTIES OF CHARITY LIAISON

4.8.1 The Charity Liaison will maintain open communications between LMC and local charities.

4.8.2 The Charity Liaison will work directly with the VP and Event Coordinator to ensure opportunities for charity work are identified and considered for action.

## 5 ARTICLE IV

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### 5.1 COMMITTEES

5.1.1 Committees will be formed throughout the year to run various club activities. These committees include club members who have an interest in or knowledge of the activity for which that committee formed.

5.1.2 Committee members will meet as needed to discuss activity or event issues. All committee recommendations shall be forwarded to the Executive Committee for final approval.

## 6 ARTICLE IV

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### 6.1 MEETINGS

6.1.1 There shall be monthly members meetings, monthly officer meetings, an annual holiday banquet, and an election day. The club President or his/her designee shall preside over all club meetings. The club Secretary or his/her designee shall take meeting minutes at all club meetings. The format of all club meetings is at the President's discretion. However, the [Roberts Rule of Order](#) is recommended as a guide. The club Event Coordinator is responsible for reserving a time and place for club meetings. Club meetings held at the same place from month-to-month may require reservations 6-to-12 months in advance. The Event Coordinator with the assistance of the Webmaster shall post club meeting schedules on the club website. Club officers present at each meeting shall maintain order at all meetings.

6.1.2 Club Meetings will normally be held on the 4<sup>th</sup> Tuesday of each month.

6.1.3 Officer Meetings shall normally be held on the 1st Tuesday of every month.

6.1.4 The Annual Holiday Banquet shall normally be held on the first Saturday of each December.

6.1.5 Officer elections each year shall occur at a time and location during the spring. All officers shall be elected by a simple majority vote of the members in good standing present at the meeting.



## 6.2 VOTING

- 6.2.1 Voting will be done at Club meetings and will be by a simple majority vote.
- 6.2.2 There shall only be one vote per membership which may be cast by the member or the member's spouse, but not both.

## 6.3 LIABILITY

- 6.3.1 The Club will maintain a liability insurance policy to cover Club sponsored activities and events. This policy provides coverage for punitive damages and liability for the Club officers and members.
- 6.3.2 The Club assumes no responsibility or liability for loss or damage to personal property or injury to any persons who participate in club sponsored activities and functions. All members and their guests participate at their own risk.

## 6.4 CHANGES TO BYLAWS

- 6.4.1 Only LMC Members may amend or repeal any of Lowcountry Muscle Car's bylaws.
- 6.4.2 Proposed amendments to the bylaws can be adopted only through the substantial compliance with the following process for studying, drafting, presenting and considering the amendment and restatement of the club's bylaws:
  - 6.4.3 The Executive Committee shall publish in minutes a notice that the Executive Committee is forming a Bylaws Subcommittee to study and make recommendations for amendments to Lowcountry Muscle Car's bylaws and requests that LMC Members with the knowledge and expertise to assist in the process volunteer their time to serve on the Bylaws Subcommittee.
  - 6.4.4 The Executive Committee shall thereafter appoint a Bylaws Subcommittee of LMC Members willing to serve on the Bylaws Subcommittee making sure to include such persons with the knowledge and expertise to provide guidance to Lowcountry Muscle Car and a cross section of LMC Members with varying interests.
  - 6.4.5 The Bylaws Subcommittee shall hold such meetings, communicate with each other, undertake such research and draft proposed revisions to the bylaws in the form of proposed amendments or amended and restated bylaws.
  - 6.4.6 The Bylaws Subcommittee shall present to the Executive Committee the proposed amendments or amended and restated bylaws along with alternative provisions for items, if any, to which the members of the Bylaws Subcommittee do not agree.
  - 6.4.7 The Executive Committee study the proposed amended and restated bylaws and make any revisions thereto the Executive Committee deems appropriate.

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- 6.4.8 The Executive Committee, with the assistance of the Bylaws Subcommittee, and after notice in the monthly newsletter/minutes that the proposed amendments or amended and restated bylaws will be considered at the next monthly meeting, thereafter present and explain the proposed amendments or amended and restated bylaws to the membership at the next regularly scheduled monthly meeting, providing each LMC Member with a copy of the proposed amendments or amended and restated bylaws showing the changes from the existing bylaws.
- 6.4.9 At the following monthly meeting, after the LMC Members have had an opportunity to review and study the proposed amendments or amended and restated bylaws, the Executive Committee and the Bylaws Subcommittee shall again explain and answer any questions posed by the LMC Members.
- 6.4.10 The Executive Committee and the Bylaws Subcommittee shall hold a joint meeting and working session to discuss the comments and questions from the LMC members, make any changes the Executive Committee deems appropriate to the proposed amendments or amended and restated bylaws, and provide copies thereof to the LMC Members with a notice that the version of the amendments or amended and restated bylaws provided to the LMC Members will be presented to the LMC Members for a vote at the next monthly meeting.
- 6.4.11 At the next monthly meeting, the proposed amendments or amended and restated bylaws are presented for a vote by the LMC Members.



Secretary of Lowcountry Muscle Car Club

Lawrence J. Gagain

Revised 11/14/2018